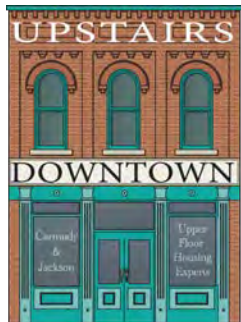
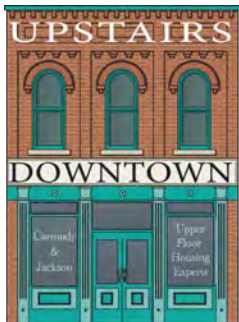


Financial Feasibility Of upper floor development



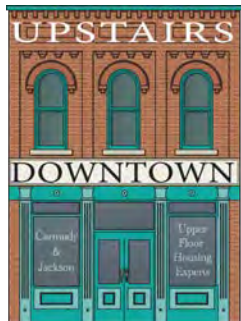
Live/Work Projects

Work at many price points



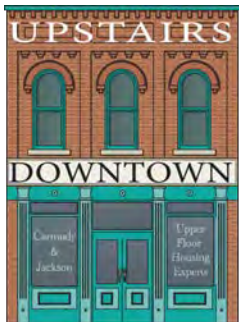
Co-Working Space

Demand Skyrocketing Post Pandemic



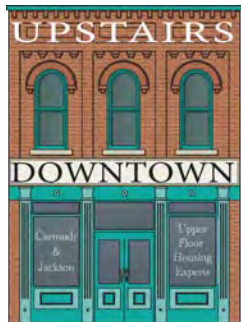
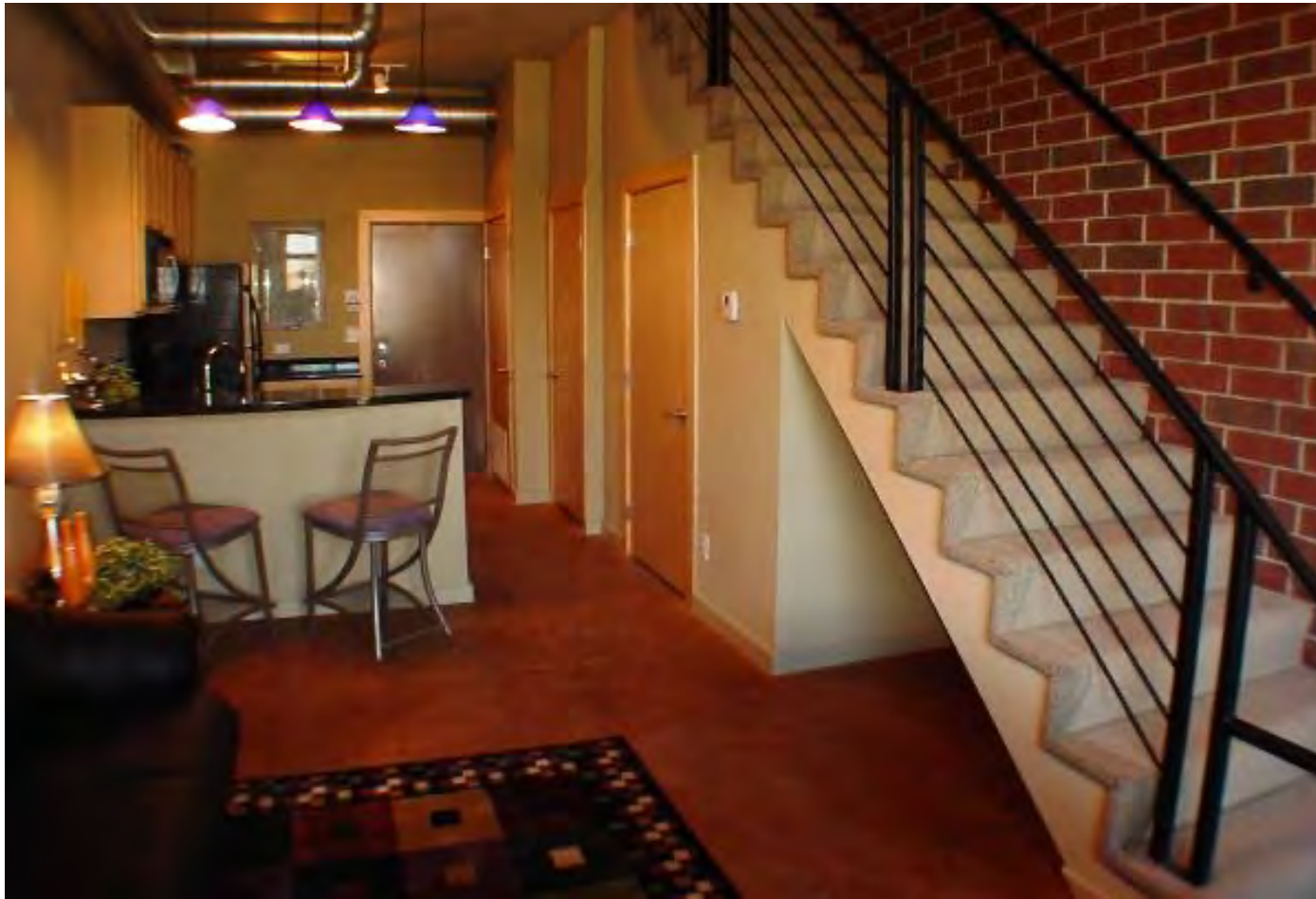
Lodging Industry Upstairs

Many Options in the Airbnb era



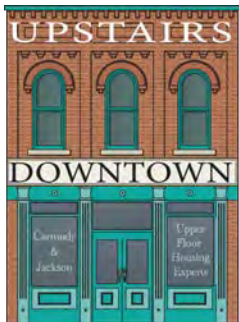
New or Renovation

Details are similar



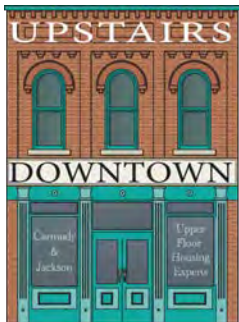
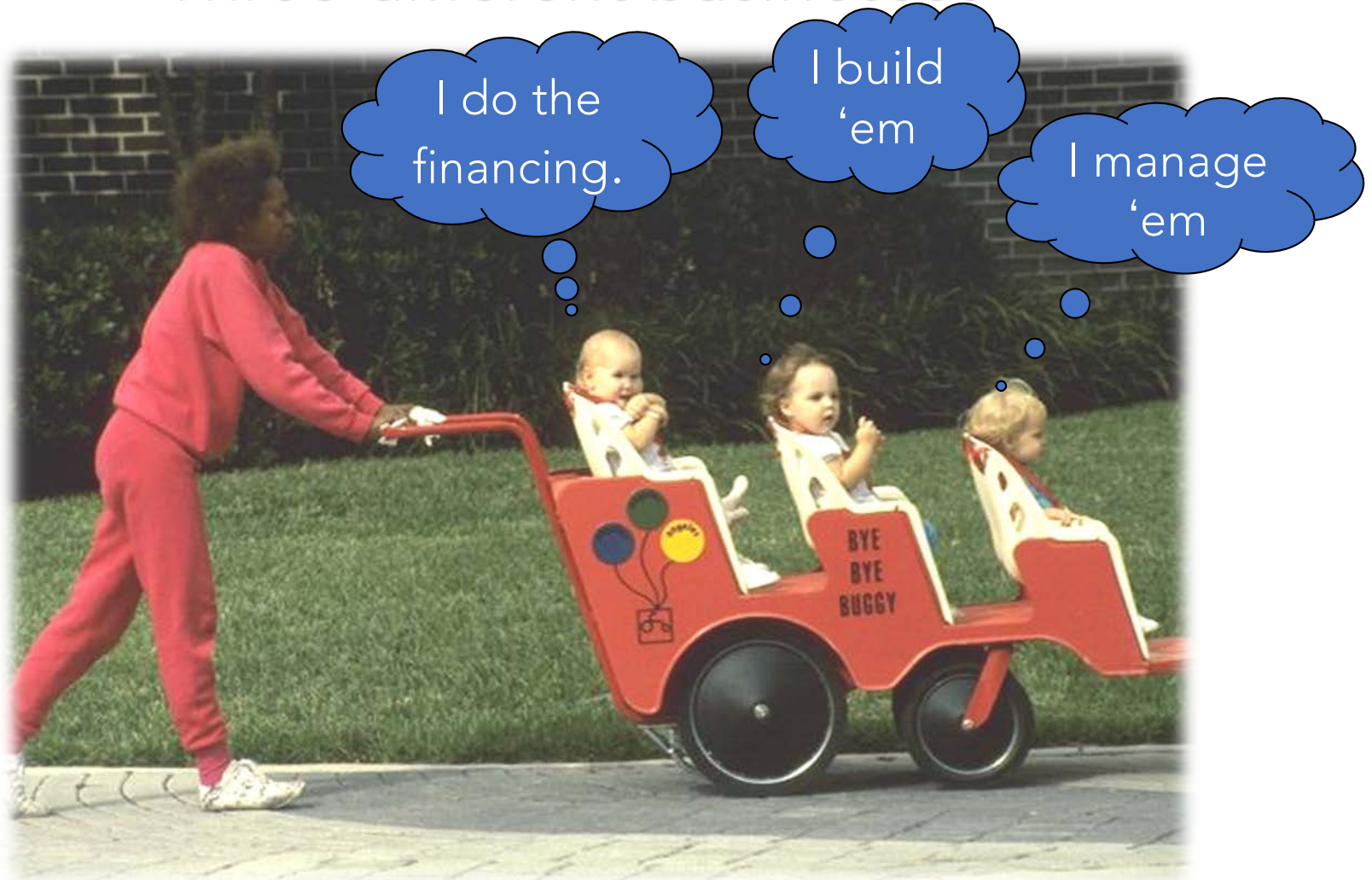
Connecting urban fabric is now as important as preserving building stock.

Financial Feasibility Of upper floor development



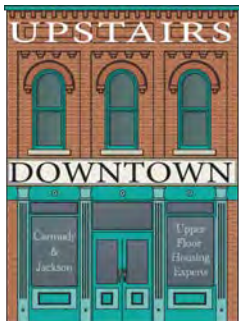
Real Estate Development

Three different businesses



Real Estate Financial Analysis

Two key financial statements



Developing Sources and Uses

Due diligence to understand capital requirements

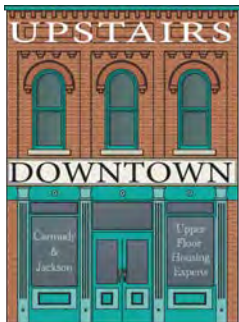
Uses

Soft Costs

- ✓ Accounting
- ✓ Legal
- ✓ A & E
- ✓ Loan application
- ✓ Building permits

Hard Costs

- ✓ Construction Costs
- ✓ Contingency



Developing Sources and Uses

Due diligence to understand capital requirements

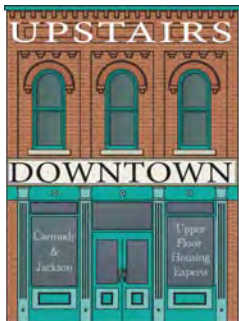
Sources

Equity

- ✓ Owner Capital
- ✓ Relatives & Friends
- ✓ Partners
- ✓ Frequent Flier Miles

Debt

- ✓ Conventional Debt
- ✓ Banks
- ✓ Credit Unions
- ✓ Insurance Policies

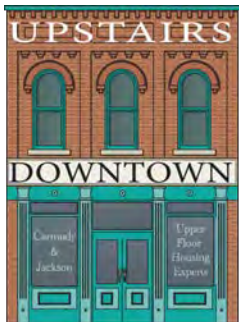


Develop a realistic budget

Always include a generous contingency

Which of you wishing to construct a tower does not first sit down and calculate the cost to see if there is enough for its completion? Otherwise, after laying the foundation and finding himself unable to finish the work the onlookers should laugh at him and say, 'This one began to build but did not have the resources to finish'.

Luke 14: 27-30



Project Pro Forma

Annual Income and Expenses of a project

Income

Rent Roll

How much rent for each unit

Tenant Contributions

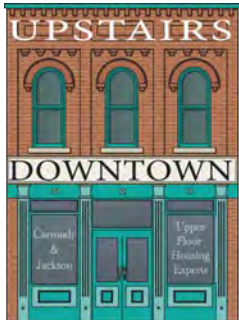
Utilities

Laundry

Parking

Vacancy Factor (5 -10%)

How long will vacant unit take to rent?



Project Pro Forma

Annual Income and Expenses of a project

Expenses

Taxes

Likely impact of upstairs investment?

Utilities

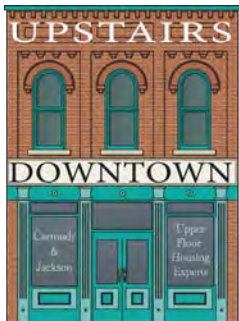
Separate meters or not?

Insurance

De facto redlining?

Maintenance

Common areas and site



Project Pro Forma

Annual Income and Expenses of a project

Expenses

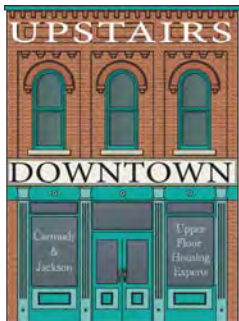
Management

By owner or by third party?

Other

Special assessment district levees

Annual rental unit inspection fee



Simple Operating Pro Forma

Income

Gross Rent	Rent Collected at 100% Occupancy
<u>Tenant Contributions</u>	<u>Tenant Contributions towards operating expenses</u>
Gross Income	Total Income at 100% Occupancy
<u>(Vacancy Rate)</u>	<u>Adjustment for Vacancy and Collections Loss</u>
Effective Gross Income	Anticipated Cash Actually Collected

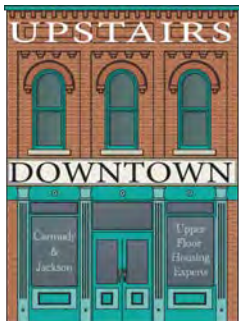
Expenses

Taxes	Research and negotiate with assessor
Insurance	Discuss your project with your provider
Maintenance	Snow removal, window washing, common area
Utilities	Are utility expenses paid as part of rent?
Management	Manage the project yourself or pay someone?
<u>Reserves</u>	<u>Appliances replaced, units painted, etc.</u>
Total Expenses	
<u>Net Operating Income</u>	Cash generated by the project
Debt Service	Interest, principal payments to lender
Cash Flow	Return to owner

Net Operating Income

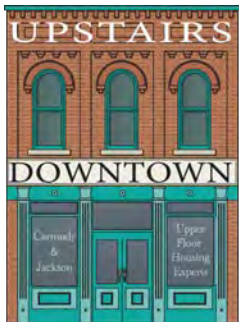
Helps Determine Debt Service

- ✓ NOI is the number that drives project financing.
- ✓ Banks lend mostly to cash flow
- ✓ Debt service is the annual cost to pay off the loan determined by loan interest and amortization \times a constant.



What Lenders Want

- ✓ Acceptable level of risk
- ✓ Reduce risk of default and/or foreclosure
- ✓ Lenders want to limit their risk rather than maximize their profits.
- ✓ Lenders are in a high volume – low margin business. The spread between interest paid to entice deposits and interest earned from loans ranges is how they make money.
- ✓ There is no upside for traditional lenders



Case Study Sources & Uses

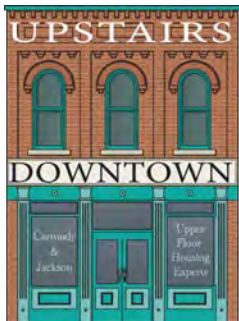
Two residential units above the business

Uses

Acquisition	0
Arch / Engineer	10,000
Permits	500
Hard Construction	119,500
Appliances	5,000
<u>Contingency</u>	<u>15,000</u>
Total	150,000

Sources of funds

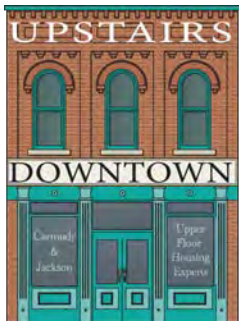
Owner Equity	20,000
<u>Bank Financing</u>	<u>130,000</u>
Total Sources	150,000



Case Study Pro Forma

Two residential units above the business

Gross Rent	$800 \times 2 \times 12 =$	19,200
Less Vacancy Rate 10%		(1,920)
Less Expenses		
Utilities	1,200	
Taxes	2,400	
Insurance	1,200	
Maintenance	1,000	
	<hr/>	
Total Expenses		(5,800)
Net Operating Income		11,480

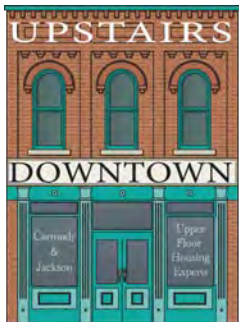


Debt Service

Annual amount needed to pay off or service loan

Debt Coverage Ratio

$$\text{DCR} = \frac{\text{Net Operating Income (NOI)}}{\text{Debt Service}}$$

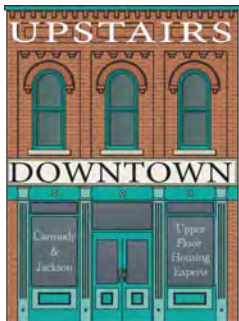


Debt Coverage Ratio

Using the debt coverage ratio formula

$$\text{DCR} = \frac{\text{Net Operating Income (NOI)}}{\text{Debt Service (D/S)}}$$

$$\text{Case study project: DCR} = \frac{11,480}{11,037} = 1.04$$



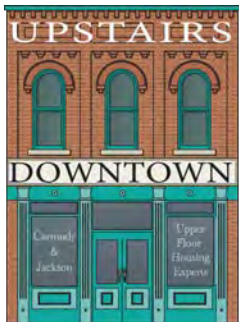
How Much Will the Bank Lend?

This lender requires a DCR of 1.2

The largest loan this bank would make given NOI of \$11,480 is

$$D/S = \frac{NOI}{DCR} = \frac{11,480}{1.20} = \$9,567$$

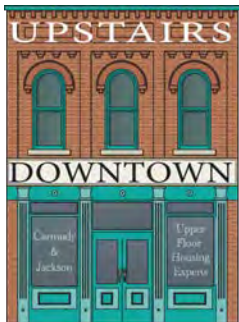
$$\text{Loan \$} = \frac{D/S}{c} = \frac{9,567}{.08481} = \$108,685$$



Project Funding Gap

Capital costs exceed available funds

Difference between how much you can raise between owner equity and conventional financing and the cost of the project.



Use of funds

Acquisition	0
Arch / Engineer	10,000
Permits	500
Hard Construction	119,500
Appliances	5,000
<u>Contingency</u>	<u>15,000</u>
Total	150,000

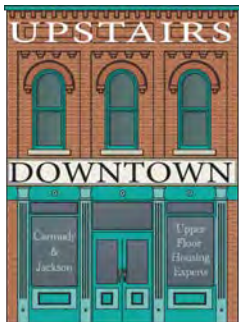
Sources of funds

Owner Equity	20,000
<u>Bank Financing</u>	<u>108,000</u>
Total Sources	128,000
Gap	22,000

Minding The GAP

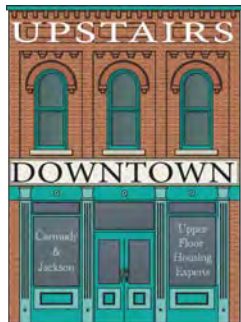
Almost every project starts with a gap

- Expected income does not provide enough cash flow to service debt and/or provide a return on investment to owner.
- The amount of conventional debt a unit can service provides a good measure of when and what level of public intervention is needed to assist with upstairs development.



Minding The GAP

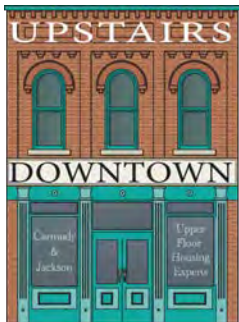
First rule when encountering a project gap



Project Funding Gap

Many ways to fill the gap

- ✓ Additional owner equity
- ✓ Historic or old building tax credit
- ✓ Subordinated loan or grant –
importance of local, simple solutions
- ✓ Reduce the scope of the project



More than Cash Flow

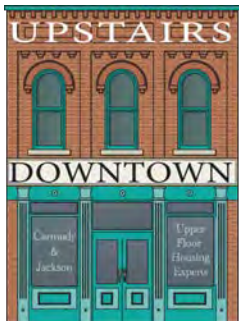
Other benefits from owning real estate

All real estate projects:

- ✓ Tax Benefits
- ✓ Appreciation

Unique upstairs project benefits:

- ✓ Improving the value of first floor retail
- ✓ Lowers first floor utility costs



Revised Project Funding

Subordinated debt moves the deal forward

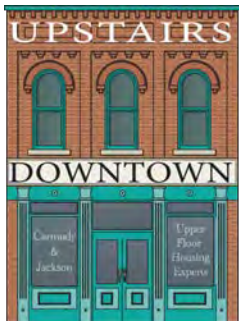
Subordinated debt allows first position lender to meet underwriting requirements.

Use of funds

Acquisition	0
Arch / Engineer	10,000
Permits	500
Hard Construction	119,500
Appliances	5,000
Contingency	15,000
Total	150,000

Sources of funds

Owner Equity	17,000
Bank Financing	108,000
City TIF Program	25,000
Total Sources	150,000

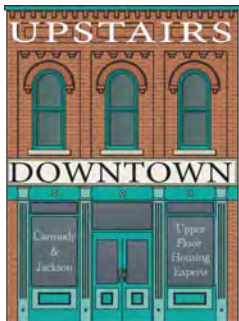


Appraisal Gap Issue

Just when financing seemed in place



A bank financing commitment must be validated by an independent appraisal.

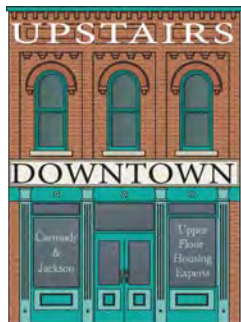


Rule of Thumb

How much debt per unit can you service at different rent levels.

Based upon lender requiring 1.2 debt coverage ratio, 4% interest, with a 25-year amortization.

Unit Mo. Rent	Allocation to Exp.	Monthly Net NOI	Annual NOI	Loan 4% @ 25 Years, 1.2 DCR
400	40%	240	2,880	37,891
450	40%	270	3,240	42,627
500	40%	300	3,600	47,363
600	40%	360	4,320	56,836
650	35%	422	5,064	66,625
700	35%	455	5,460	71,835
750	35%	488	5,856	77,045
800	35%	520	6,240	82,097
900	35%	585	7,020	92,359
950	35%	617	7,404	97,411
1000	30%	700	8,400	110,515
1050	30%	735	8,700	114,462
1100	30%	770	9,240	121,566
1200	30%	840	10,080	132,618
1300	30%	910	10,920	143,669
1400	30%	980	11,760	154,721
1500	30%	1,050	12,600	165,722
1600	30%	1,120	13,440	176,823



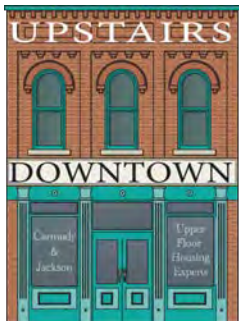
**Upper-story Redevelopment
Real Estate Feasibility Study**

3 & 4 Old Capitol Plaza
Springfield, IL



August 10, 2021

UPSTAIRS
downtown



The Upstairs Downtown Program for Successful Housing

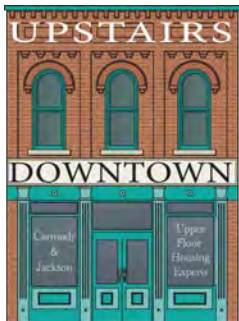
In our work, we strive to find design solutions for older buildings that create spacious yet affordable housing in the buildings along America's Main Streets. We focus our skills on the small-scale (two to three-story) brick buildings that are the commercial and architectural core of older downtowns. These buildings have great architectural amenities and tall ceilings that can be transformed into new housing units that have character and appeal for today. By adding contemporary building systems we greatly improve their safety. We utilize an open planning concept that converts under-utilized buildings into desirable living spaces. All of this is done while meeting the challenges of modern building codes and competing against other newer housing projects.

The Upstairs Downtown approach carefully assesses the architectural character found in historic buildings and matches these with contemporary amenities. High ceilings are a starting point for designs that also maximize natural lighting, vintage materials, and contemporary kitchens and baths. Full laundry facilities are provided in each unit. When space allows, a home office or an outdoor deck or terrace adds another amenity.

Our housing program guidelines:

- Unit size: 1 or 2 BR units of approx. 1,000 sq. ft.
- Open-plan kitchen and living rooms
- Retention of tall ceilings
- Natural lighting for living and bedrooms
- Laundry facilities in each unit.
- All new building systems - HVAC, electric, plumbing
- Retain and enhance historic character-defining features
- Safety upgrades based upon the International Existing Bldg Code

The Upstairs Downtown real estate feasibility studies are an integrated design and financial assessment that helps owners understand what is needed to convert under-utilized spaces into contemporary housing. Property owners will need to assess their financing options and work with local professionals to move projects from these preliminary designs to more detailed construction documents for building permits and construction.



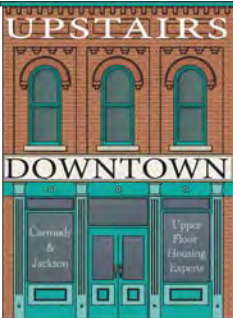
Upper-story Redevelopment Real Estate Feasibility Study

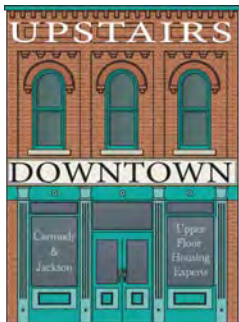
This project is a combination of two different buildings that have been combined into a single parcel. The first floor of 4 OSC is a separate commercial condominium. The property was converted to office use in the 1980s including all new systems, finishes. A elevator and fire suppression system were also installed at that time. The building was vacant for several years and suffered from serious structural damage to the rear portion of 3 OSC which has been stabilized with new second floor structure.

The proposed project will create nine new residential units including one on the rear of the first floor. The commercial storefront will be maintained as the residential lobby to provide access to the elevator and front means of egress. A new egress stairs will be needed at the rear of 4 OSC. The 1980s renovation removed virtually any contributing historic features. The front windows in both buildings were changed in the previous renovations. The building has a very narrow and deep floor plate, so the residential units are designed with lower interior walls to allow "borrowed light and air" into the interior rooms. The building will maintain the full fire suppression system. There is an interior light well that also provides some additional natural light and air into the units.

Unit Summary

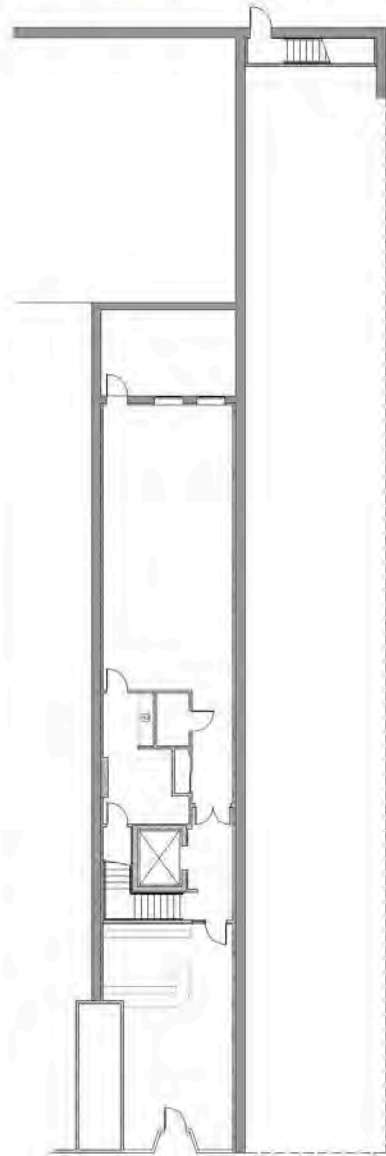
First Floor	Unit 1	1-bedroom	1086 sf	Outdoor courtyard
Second Floor	Unit 2	1-bedroom	616 sf	View of Old State Capitol
	Unit 3	2-bedroom	1,181 sf	Potential office in second BR
	Unit 4	2-bedroom	948 sf	View of Old State Capitol
	Unit 5	1-bedroom	857 sf	
Third Floor	Unit 6	1-bedroom	516 sf	View of Old State Capitol
	Unit 7	2-bedroom	952 sf	Potential office in second BR
	Unit 8	1-bedroom	966 sf	View of Old State Capitol
	Unit 9	1-bedroom	709 sf	Outdoor terrace





Existing First Level Floor Plans

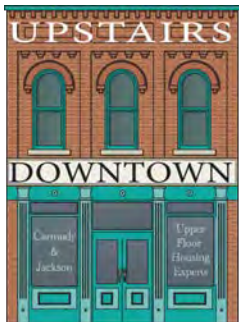
Proposed First Level Floor Plans



- EXISTING FULL-HEIGHT WALL
- - - FULL-HEIGHT WALL FROM PREVIOUS BUILDING

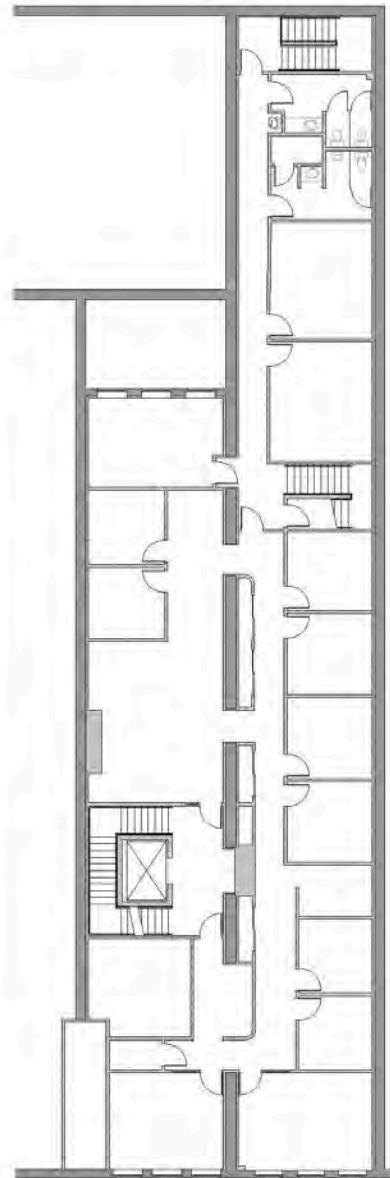


- EXISTING FULL-HEIGHT WALL
- - - FULL-HEIGHT WALL FROM PREVIOUS BUILDING
- ▨ NEW FULL-HEIGHT WALL
- NEW PARTIAL-HEIGHT WALL

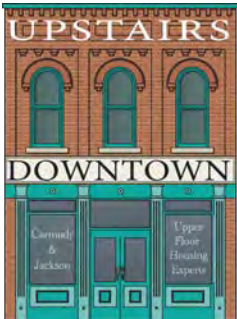
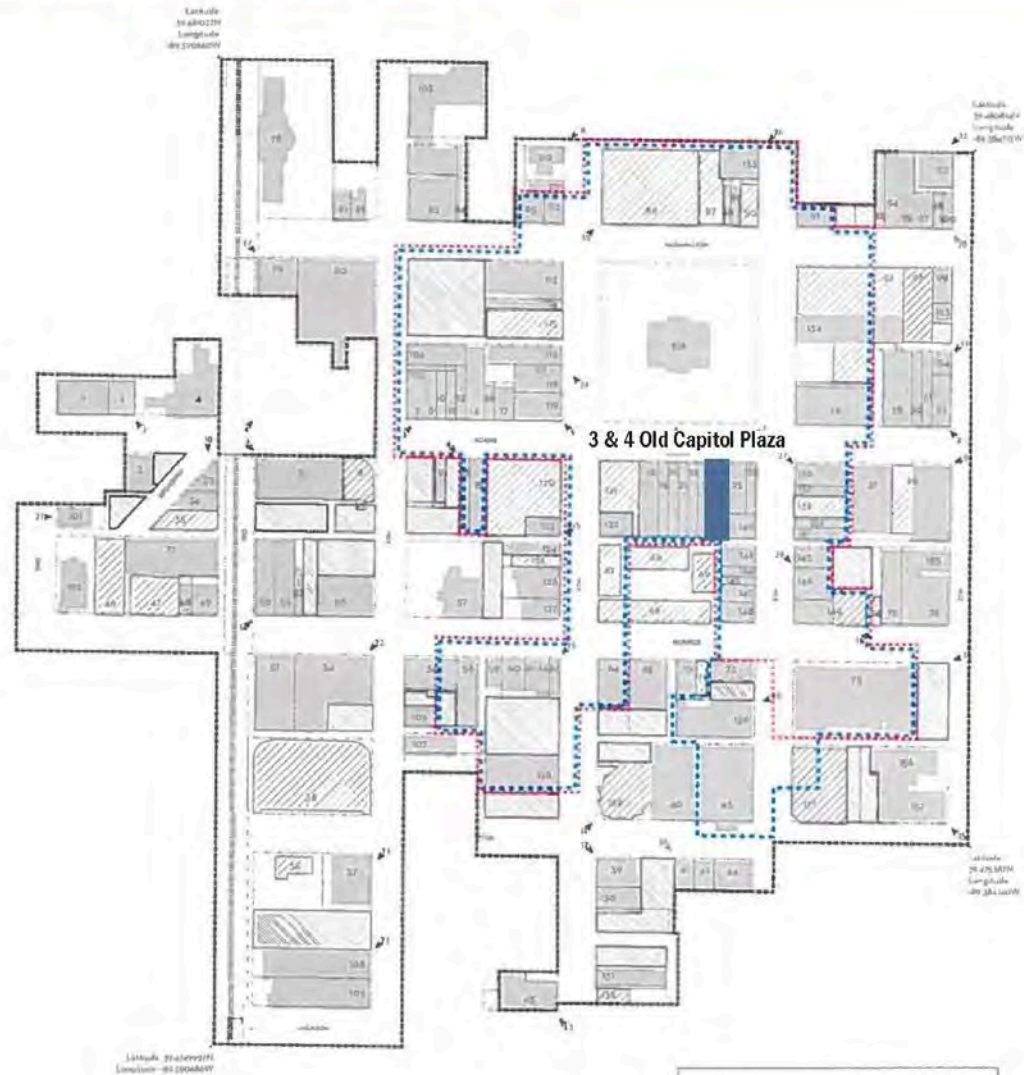


Existing Second Level Floor Plans

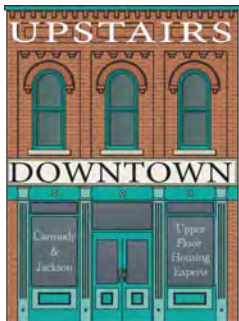
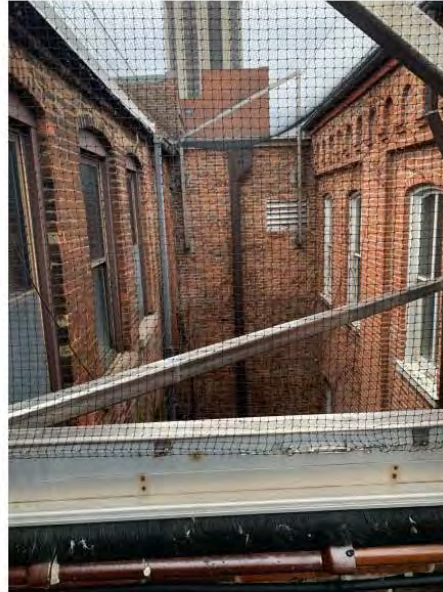
Proposed Second Level Floor Plans



National Register of Historic Places Map



Existing Condition Photos



Real Estate Development Pro Forma

3 & 4 Old Capitol Plaza Assumptions

Proforma

Rental rates of \$1.25 per square foot

Property management by management firm at 5% of gross revenue

Operating expenses at 39%

Sources and Uses

Owner capital of 10%.

First position financing at 3.5% interest with a 25-year amortization.

Hard construction costs \$95 p.s.f. based on pricing from contractor/owner.

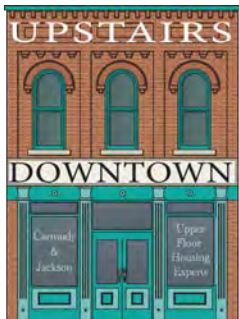
Soft costs \$20 p.s.f. due to contractor forgoing usual overhead fees and simple transaction costs but added cost to form LLC to make use of Federal tax credits.

Gap financing in the form of a CDFI loan with interest only payments for seven years at 1.5% interest allows for shorter term first mortgage (15 years) to pay down debt faster.

Refinancing in year eight to payoff original first position loan and CDFI loan .

Federal historic tax credit enables lower owner equity less debt.

Gap financing in the form of Federal Tax Credits purchased by CDFI at closing valued at 12% of total capitalized costs net present value.



Real Estate Development Pro Forma

Annual Income and Operating Expenses

Project Name:	Springfield	Unit Mix	Unit Mix	Sq. Ft.	Cost Range	\$100 - 150	Rent @ \$1.25
Location	3 & 4 Old Capitol Plaza	2	1 bed	504	50,400	75,600	650
# of Units	9	3	2 bed	924	92,400	138,600	1,150
		4	2 bed	1157	115,700	173,550	1,450
		5	1 bed	928	82,800	124,200	1,050
		6	1 bed	530	53,000	79,500	650
		7	1 bed	941	94,100	141,150	1,175
		8	1 bed	935	93,500	140,250	1,175
		9	1 bed	690	69,000	103,500	850
				7,548	754,800	1,132,200	9,450

Operating Expenses

Administrative

Advertising	500
Management Fee @ 5 %	5,670
Other	
Total Administrative	6,170

Operating

Elevator Maintenance	2,400
Fuel - Heating	1,800
Fuel - Hot Water	0
Electric	1,800
Water / Sewer	1,800
Trash Removal	1,200
Security	1,800
Payroll	0
Misc.	500
Total Operating	11,300

Maintenance

Decorating	900
Repairs	1,500
Exterminating	500
Insurance	10,000
Grounds	500
Other	
Total Maintenance	13,400

Replacement Reserves (@\$200) 1,800

Total Operating Expenses

(Before RE Taxes)

Taxes

RE Taxes	12,000
Personal Property	0
Employee Payroll	0
Other	0
Total Taxes	12,000

Annual Income

Gross Potential - Residential (8775 X 12)	113,400
(Less Residential Occupancy @ 7 %)	-7,938
Subtotal	105,462

Gross Potential - Commercial	N A
(Less Commercial Occupancy @ _ %)	
Subtotal	

Effective Gross Income	105,462
(Less Operating Expenses)	-44,670
Net Operating Income	60,792

Expense Ratio

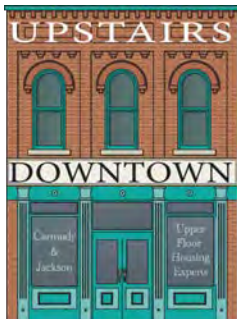
Gross Revenue:Operating Expenses 39%

Option A - Without Subordinated Debt

NOI	60,792
Option A Debt Service	-62,919
Cash Flow after Debt Service	-2,127

Option B - With Subordinated Debt

NOI	60,972
Option A+B Debt Service	-59,846
Cash Flow after Debt Service	1,126



Real Estate Development Pro Forma

Sources and Uses of Capital

Project Name:	Springfield
Location	3 Old Capital Plaza
# of Units	8
Gross Sq. Ft.	11,400

Use of Funds

Land Improvements	0
Parking	0
Storm Water Management	0
Total Land Improvements	0

Structures

Renovation	\$95	1,083,000
Additions or New Construction		0
Solar		0
Geo Thermal		0
Elevator		0
Contingency (10%)		108,300
Total Structures		1,191,300

Land Improvements and Structures 1,191,300

General Requirements @ 5% NA
Sub Total

Builder's Overhead & Profit 7% NA
Subtotal

Bond Premium NA
Building Permits (1.5%) 16,245
Total Construction Costs 16,245

Design and Construction Administration
Architect's Design Fee (5%) 54,150
Construction Administration Fee (3%) 32,490
Total Design and Construction Admin 86,640

Legal 5,000
Operating Reserve 10,000

Total Capitalized Costs \$115.00 p.s.f. 1,309,185

Source of Funds Without Subordinated Debt or Federal Tax Credit

Owners Equity (20%)	261,837
Other Equity A:	
Other Equity B	
Debt Source A: <u>First Mortgage</u> (80%)	1,047,348
Debt Source B	
Debt Source C	
Other Debt or Equity:	
Total Debt & Equity	1,309,185

Debt Service

Debt Source A	
Amount 1,047,348 @ 3.5% X 25 years	82,919
Net Operating Income	60,792
Debt Coverage Ratio	0.97

Source of Funds With Subordinated Debt and Federal Tax Credit

Owners Equity (5%)	5%	65,459
Other Equity A:		
Other Equity B		
Debt Source A: <u>First Mortgage</u> (60%)	47%	615,317
Debt Source B - CDFI Loan	36%	471,307
Debt Source C: Federal Tax Credit	12%	157,102
Other Debt or Equity:		
Total Debt & Equity		1,309,185

Debt Service

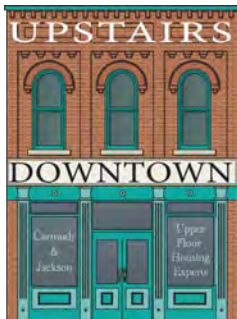
Debt Source A	
Amount \$615,317 @ 3.5% X 15 years	52,776
Debt Source B CDFI Loan	
Amount Interest Only 7 years @ 1.5%	7,070
Total Debt Service A+B	59,846
Net Operating Income	60,792
Overall Debt Coverage Ratio	1.03

First Position Debt Coverage

Amount \$615,317 @ 3.5% X 25 years	52,776
Net Operating Income	60,792
Revised Debt Coverage	1.15

Year 8 Refinance

First Position Balance	361,191
CDFI Loan	471,307
New Loan 5.5% X 25 years	832,498
Net Operating Income	64,047
Debt Coverage Ratio	1.04



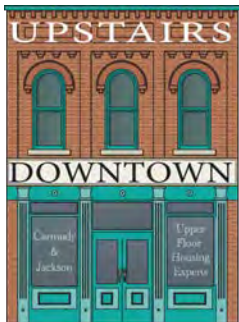
Many Ways to Close the Gap

Ranging from simple to complex



Upstairs Economics

More income opportunities up than down!



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